MINUTES

OF THE

NORTH CAROLINA ALARM SYSTEMS LICENSING BOARD

DATE:	May 19, 2011	
TIME:	9:00 a.m.	
PLACE:	Holiday Inn Raleigh, North Carol	ina
SUBMITTED BY:	Terry Wright Director	
MEMBERS PRESENT:		MEMBERS ABSENT:
Johnny Phillips Mack Donaldson June Ray Richard Lee James Taylor Larry McClellan STAFF PRESENT:		Courtney Brown-Excused
Director Terry Wright Deputy Director Anthony Bona Attorney Charles McDarris Training Officer Judy Pittman	ıpart	Board Secretary NanWilliams
VISITORS:		
Larry McClellan Michelle Zimmerman		Steve Gower Ronald A. Armeen

Andrew R. Zerfass

Richard Wilkins

James W. Daniels

Sharon J. Armeen

Dawn McQuade

Terry Preiss

Minnie Booker Edward Lee Jones

Donald Lee Barrett Denise Coleman

Dixie Culbreth John Tuggle

Darrell K. Trent Jim Robinson

Hal Eric Morlock Gregory G. McLean

Daniel N. Comfort

Robert Winston

Lola DiNofrio

Joe Simmons

Jason Heidinger

Jennifer Baratta

Luis Perez

Marc Larin

John McDonald Christopher Nobling

Josh Bruce Dorian Dehnel Stephen W. Moore Ken Henke

CALL TO ORDER

The May 19, 2011 meeting of the North Carolina Alarm Systems Licensing Board was called to order at 9:00 a.m by Chairman Phillips.

In accordance with the State Ethics Law, Attorney Charles McDarris read the following information. "It is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. If any member has any known conflict of interest or appearance of conflict with respect to any matters coming to this Board today, please identify the conflict or appearance of conflict and refrain from any deliberation and vote in that particular matter."

Mr. Phillips welcomed all guests.

MR. LEEMADE A MOTION TO APPROVE THE MINUTES FROM THE MARCH 17, 2011 BOARD MEETING. SECONDED BY MS. RAY. MOTION CARRIED.

MS. RAY MADE A MOTION TO APPROVE THE MINUTES FROM THE APRIL 21, 2011 SPECIAL MEETING. SECONDED BY MR. TAYLOR. MOTION CARRIED.

MS. RAY MADE A MOTION TO APPROVE THE SCREENING COMMITTEE REPORT. SECONDED BY MR. MCCLELLAN. MOTION CARRIED.

Mr. Wright gave the registration report. (No motion was given).

Ms. Ray reported that she and James Taylor met as the Grievance Committee on May 18, 2011 from 1:00 pm to 4:00 pm.

MR. LEEMADE A MOTION TO APPROVE THE GRIEVANCE COMMITTEE REPORT AS PRESENTED EXCEPT FOR 2010-ASL-040. SECONDED BY MS. RAY. MOTION CARRIED.

MR. DONALDSON MADE A MOTION TO APPROVE CASE NUMBER 2010-ASL-040. SECONDED BY MS. RAY. MOTION CARRIED. MR. TAYLOR RECUSED HIMSELF FROM VOTING ON 2010-ASL-040.

SPECIAL REPORTS AND PRESENTATIONS

Mr. McClellan presented the Continuing Education Sub-committee report.

- 1. Transition to HD-CCTV/Megapixel Video Over Coax The committee recommends approval of 2 CEU's for this course.
- 2. H.264 DVR Overview The committee recommends approval of 2 CEU's for this course.
- 3. Scalable Network Surveillance The committee recommends approval of 2 CEU's for this course.
- 4. Basic Networking for DVR's The committee recommends denial of this course because the course does not apply to NCGS 74-D. The course sponsor is aware of this.
- 5. Advance Networking for DVR's The committee recommends denial of this course because the course does not apply to NCGS 74-D. The course sponsor is aware of this.
- 6. Advanced Access Control (On-line) The committee recommends approval of 3 CEU's for this course.
- 7. 2011 NEC Code Review of Article 725, Parts I and II The committee recommends denial of this course because the course is an electrical content course that although is related to the low voltage circuits, it is not specific to NCGS 74-D regulated activity.
- 8. 2011 NEC Code Review of Article 725, Parts III and IV The committee recommends denial of this course because the course is an electrical content course that although is related to the low voltage circuits, it is not specific to NCGS 74-D regulated activity.

MR. TAYLOR MADE A MOTION TO APPROVE THE COURSES AS PRESENTED. SECONDED BY MS. RAY. MOTION CARRIED.

Mr. McClellan stated that it is his belief that if applicants for a license were required to take a business management course, they would be in a better position to operate the business efficiently. He further stated that a lot of individuals entering the business do not have business management experience.

Mr. McDarris stated that this would require an amendment to the rules.

Mr. Chris Battista advised the Board that Mr. George Fenton with the Information Technology (IT) Section at DOJ would present the Board with an overview of the PPS database system. Also present from IT was

Mr. Manoj Desai. Mr.Battista advised that Mr. Fenton would provide the overview via teleconference since he was out of town.

Mr. Fenton provided an overview of the project and advised on the respective costs involved with updating the system. There were questions regarding the capabilities of the new system and the Board was advised that the system would not provide any personal information to an outside party that searched the database. Mr. Fenton advised that this is not an open-ended system and was secured access through Director Wright and Deputy Director Bonapart.

Mr. Fenton stated that the goal was to have the system in place in less than 12 months and that training would be provided to staff as well as online training being provided to the industry.

The Board was advised that the purpose of the update was to keep the Board informed of the project and to seek the Board's authority to go forth with the Request for Proposal (RFP). Once the RFP has been posted and bids received, Director Wright would provide the Board with the bids and the Board could determine whether they wish to fund the project.

Mr. Chris Battista stated that IT needs the approval of the Board to proceed with the RFP for the project.

MR. TAYLOR MADE A MOTION TO PROCEED WITH THE RFP. SECONDED BY MR. LEE. MOTION CARRIED.

BREAK: 9:45 a.m. RECONVENE:10:00 a.m.

UNFINISHED BUSINESS

None

OLD BUSINESS

None

NEW BUSINESS

Mr. Phillips read the letter from Governor Perdue requiring appointees to Boards to attend at least 75 percent of the Board's regularly scheduled meetings.

DIRECTOR'S REPORT

Mr. Wright presented the written report and advised as of April 30, 2011, the combined budget balance was \$644,784.49. The Education Fund balance was \$44,144.62. As of May 16, 2011, the Board has 904 licensees and 5,291 registrants.

Mr. Wright stated that the staff went through an audit and that one of the recommendations from the auditor was to separate the two Board's budgets. The auditor stated that based on her review of 74C and 74D there should be a separate budget for each Board. The separation of the budgets will be effective July 1, 2011. Mr. Wright expressed concern as the impact this would have on the ASLB's ability to sustain their operations.

The Board approved the following meeting dates for 2012:

January 18^{th} and 19^{th} , 2012 - Raleigh, NC March 21^{st} and 22^{nd} , 2012 - Raleigh, NC May 23^{rd} and 24^{th} , 2012 - Raleigh, NC July 25^{th} and 26^{th} , 2012 - Raleigh, NC September 26^{th} and 27^{th} , 2012 - Raleigh, NC November 14^{th} and 15^{th} , 2012 - Raleigh, NC

Mr. Wright will check into one meeting being held in Wilmington, NC in March, 2012 depending on how the budget is at that time.

MS. RAY MADE A MOTION TO APPROVE THE MEETING DATES TO BE HELD IN RALEIGH, NORTH CAROLINA WITH THE POSSIBLE EXCEPTION OF AN OPTION TO HAVE THE MARCH, 2012 MEETING IN WILMINGTON, NORTH CAROLINA. SECONDED BY MR. LEE. MOTION CARRIED.

Mr. Wright also stated that the staff will be moving to a new office building between August and October. The office building is located on Glenwood Avenue. The move is based on a competitive bidding process after the PPS lease at it's current location expired.

Mr. Wright also reported that Mr. Phil Stephenson has been promoted to the Field Services Supervisor position. Mr. Stephenson has been with PPS almost four years and was a supervisor with the Raleigh Police Department.

ATTORNEY'S REPORT

Mr. McDarris reported on the following consent agreements:

- 1. Tiffany H. Jones/American Burglar Alarms, Inc. The Consent Agreement to be paid in 6 monthly equal payments. She is current with the installment payments.
- 2. George J. Bish/Securewatch The Consent Agreement has been executed and paid.
- 3. Ryan Newcomber The Consent Agreement of \$183.60 has been issued but has not been executed. However, the license will not be issued until the Consent is paid.

The list of Administrative Hearings were given to the Board as an attachment to the Attorney's Report.

There are currently no rules being amended.

Mr. McDarris stated that the Utilities Commission will be splitting the 919 area code into two different codes. Alarm control panels will need to be reprogrammed. Mr. McDarris stated that if the Board would like for him to meet with the Utilities Commission, he would schedule a meeting with them.

MS. RAY MADE A MOTION FOR THE ATTORNEY AND STAFF TO MEET WITH THE UTILITIES COMMISSION AND INVITED OTHER INDIVIDUALS WHO WANTED TO ATTEND THE MEETING AS WELL. SECONDED BY MR. LEE. MOTION CARRIED.

Mr. McDarris stated he and the Alarm Association have reviewed the Wilmington Ordinance and noted there are problems with some parts of it. He has talked with the attorney for the City of Wilmington about his concerns.

MS. RAY MADE A MOTION FOR THE ATTORNEY TO SEND A LETTER TO THE ATTORNEY FOR THE CITY OF WILMINGTON WITH THESE CONCERNS. SECONDED BY MR. LEE. MOTION CARRIED.

Mr. McDarris stated that he would like to send a letter to Mr. Glen Mowery in regard to the Police Alarm Ordinance to express the Board's concerns regarding certain parts of the ordinance.

MR. DONALDSON MADE A MOTION FOR THE ATTORNEY TO SEND A LETTER TO MR. GLEN MOWERYIN REGARD TO THE POLICE ALARM ORDINANCE. SECONDED BY MS. RAY. MOTION CARRIED.

Mr. McDarris stated he did send letters to all of the customers of Safe America Security as requested by the Board.

MR. DONALDSON MADE A MOTION TO APPROVE THE ATTORNEY'S REPORT AS PRESENTED. SECONDED BY MS. RAY. MOTION CARRIED.

GOOD OF THE ORDER

MR. LEE MADE A MOTION TO ADJOURN. SECONDED BY MR. TAYLOR. MOTION CARRIED.

Meeting Adjourned: 10:50 a.m.

Terry Wright		
Director		
Nan Williams		
Reporter		